

Visa Application

Submission of Applications

Canada does not have a visa office in every country so it is important that delegates visit the website of the Canadian [visa office](#) responsible for processing their visa application. Information is available on the website on how to submit a visa application and the documentation required.

[Processing times for visa applications](#) vary depending on the visa office and the time of the year. Participants are encouraged to apply approximately **12 weeks** in advance of their departure date to ensure they receive the visa in time.

The Special Event Unit code for this event is: 23FRPT

Electronic Applications (e-Apps).

Submission at a Visa Application Centre (VAC) (In person or by mail)

- This system allows clients to submit applications online.
- Delegates that choose to apply on-line will not have to submit their passport until requested to do so by a visa officer.
- The visa office will send the applicant instructions on how and where to send their passports to finalize the visa process.
- VACs are commercial service providers authorized by Canada to provide specific services to applicants. VACs provide a number of services to clients, including help applicants fill out forms, answer questions and ensure that applications are complete.
- Reduces unnecessary delays or refusals due to incomplete applications.

- VACs serve as a collection point for applicants required to provide [biometrics](#).
- VACs send applications to visa offices and transmit decisions to applicants in a secure and confidential manner.
- VACs do not process visa applications and have no decision-making authority.

For more information:

[Visa Application Guidelines](#)[Apply for Visa](#)